

WORK LOCATION: Notre-Dame-des-Vertus School,
Zenon Park (SK)

START OF TERM: As soon as possible

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1440, 9th avenue North
Regina (Saskatchewan)
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cefsk.ca



Head Caretaker

Permanent full-time position (100%)

JOB DESCRIPTION

The Ecole Notre-Dame-des-Vertus School, in Zenon Park is looking for a candidate who is able and ready to assume the full-time position of caretaking and maintenance of the school. Reporting to the Facilities Supervisor and the School Principal, the Head Caretaker is responsible for cleaning the school, interior and exterior maintenance, as well as providing support to school staff. To this end, this person must have a good knowledge of the maintenance and cleaning of buildings. The Caretaker performs tasks such as - floor maintenance, sanitary maintenance, cleaning of lunchrooms, disinfecting surfaces, and removal of access sidewalks as needed.

JOB REQUIREMENTS

- Experience in caretaking services (in a school would be an asset);
- Know how to operate, program and maintain certain small janitorial tools and equipment;
- Knowledge of mechanics, electrical, plumbing and building safety (an asset);
- Know how to mix and use cleaning products and/or be able to take SIMDUT / WHMIS training;
- Be comfortable with the use of computers, the MS suite, Gmail;
- Be organized and know how to manage your time according to priorities and circumstances;
- Be able to communicate in English, and ideally in French as well;
- Provide a criminal record report, including a vulnerable sector check when hired.

SALARY: Starting at \$48,176 annually

Please send your resume, **as soon as possible**, with **reference number 2627-020**, to the email address recrutement@cefsk.ca.

Applications will be accepted until the position is filled.

We thank all the candidates. Only those selected will be contacted.

Conseil
des écoles
fransaskoises

