



Updated information for the 2016-2017 transportation services

Boundaries:

Students residing more than one (1) km from the school are eligible for transportation services.

General Principles :

Access to school transportation services is a privilege, not a right.

Students should always be dressed appropriately for weather conditions.

Students with a primary address, home or daycare, greater than one (1) km from the school are eligible for transportation services to their designated school.

One alternate address, within the attendance boundary, will be accommodated when possible by an existing established bus route and when no additional costs are incurred.

Students shall ride only their assigned bus unless school receives a written authorization from the parents.

Parents and/or guardians are responsible for their children prior to boarding the school bus at pick-up and immediately after exiting the bus at after school drop-off.

In order to minimize ride times, pick-up and drop-off of students will be at common or designated stops along the established bus route. Buses will not enter bays, condo complexes or any other areas unable to accommodate them.

Students shall be at designated stop five (5) minutes prior to scheduled pick-up time.

If children have after-school activities, parents/guardians are encouraged to ensure their transportation to these activities. Changes to bus routes are made on a continual basis and are inevitable. A fixed drop-off time can't be guaranteed.

Students are to exit the bus and wait on the sidewalk until the bus has pulled away. Students who need to cross the street should proceed to the nearest crosswalk and cross only when safe to do so. Younger children should be met at the bus stop by a parent/guardian to help them cross the street.

Bus drivers are not responsible for students getting across the street or into their home.

Alternative arrangements should be provided in the event a bus is delayed or no one is home after school. This may mean identifying someone on your block who can provide refuge.

Procedure for establishing a new service or make changes to an existing service:

Parents/guardians must complete the “[School Transportation Form 2016-2017](http://www.ecolefrancophone.com)” available on the CÉF’s web site www.ecolefrancophone.com and submit it electronically.

Requests to change pick-up and drop-off stops must be approved by the *Conseil des écoles fransaskoises*. A minimum of three (3) days notice is required for any new stops/changes.

Updates to bus schedules are done on a continuous basis. Changes to the pick-up and drop-off times are unavoidable.

Bus Rules:

Bus drivers shall post rules of acceptable behavior in the bus.

Bus drivers shall personally communicate, to the students, their expectations regarding student behavior.

Students are to show respect to the driver and understand that the driver is in charge at all times while they are on the bus.

Bus drivers have the right to assign seating.

The school’s code of conduct also applies to the bus.

It is the duty of students to act in a responsible manner to ensure the safety of other students, the bus driver and the general public.

Students should sit down immediately upon boarding the bus and remain seated at all times when the bus is moving.

All objects and parts of the body must be kept inside the bus and clear of the aisle.

To allow the driver to concentrate on driving the bus, students should behave in a responsible manner at all times and keep noise levels to a minimum.

The possession, use or conveyance of potentially dangerous items, alcohol, cigarettes or other controlled substances is prohibited on buses.

Consequences:

First Infraction : The driver will give a verbal warning to the student, fill out and submit an Incident Report to the school principal.

Second Infraction : The driver will fill out and submit an Incident Report to the school principal and to his Supervisor.

Third Infraction : The driver will fill out and submit an Incident Report to the school principal and to his Supervisor. The school principal will inform the parent/guardian in writing and request a meeting to discuss a course of action.

Fourth Infraction : The driver will fill out and submit an Incident Report to the school principal and to his Supervisor. The school principal will have the right to suspend the student from the bus. The driver will be informed of the necessary details.

Extreme Weather Conditions:

The Conseil des écoles fransaskoises expects school buses to operate under most weather conditions usually experienced in Saskatchewan.

In the event that bus service is cancelled entirely, parents will be informed via :

The CEF's web site www.ecolefrancophone.com

The school's web site

Radio-Canada (French radio station)

All schools will remain open regardless of the bus cancellation.

For all other inquiries, please contact Gilbert Hautcoeur at (306) 757-7541.